

Privacy Policy

Last updated: April 16, 2021

This Privacy Policy describes our policies and procedures on the collection, use and disclosure of your information when you use the service and tells you about your privacy rights and how the law protects you.

We use your personal data to provide and improve the service. By using the service, you agree to the collection and use of information in accordance with this Privacy Policy.

Interpretation and Definitions

Interpretation

The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of this Privacy Policy:

- **Company** (referred to as either "the Company", "We", "Us" or "Our" in this Agreement) refers to GR Sutherland Associates Pty Ltd, 2A Nautica Building, The Water Club, Beach Road, Granger Bay, 8005.
- **Cookies** are small files that are placed on Your computer, mobile device or any other device by a website, containing the details of Your browsing history on that website among its many uses.
- **Country** refers to the Republic of South Africa.
- **Device** means any device that can access the Service such as a computer, a cellphone or a digital tablet.
- **Personal Data** is any information that relates to an identified or identifiable individual.
- **Service** refers to the Website.
- **Service Provider** means any natural or legal person who processes the data on behalf of the Company.
- **Usage Data** refers to data collected automatically, either generated by the use of the Service or from the Service infrastructure itself (for example, the duration of a page visit).
- **Website** refers to Sutherland, accessible at <http://www.sutherlandengineers.com>
- **You** means the individual accessing or using the Service, or the company, or other legal entity on behalf of which such individual is accessing or using the Service, as applicable.

Collecting and Using Your Personal Data

Types of Data Collected

Personal Data

We do not process personal information unless you contact us via our Website portal whereby we may request You to provide us with certain identifiable information that can be used to identify You. Personally identifiable information may include, but is not limited to:

- Email address
- First name and last name
- Usage Data

Usage Data

Usage Data is collected automatically when using the Website.

Our website uses analytics or analysis tools for statistical analysis of user behaviour. Your IP address will be anonymized immediately during this process so that you are not identifiable to us as a user. We use this de-identified data to:

- optimize the functionality, accessibility, performance and stability of the website,
- see what, generally speaking, people are interested in.

Use of Your Personal Data

We do not use your personal data other than to provide you with assistance and/or feedback on requests received from you.

Retention of Your Personal Data

We do not retain personal data.

Transfer of Your Personal Data

We don't share your information with anyone. Your personal information will only be processed when you provide it to us, for example when you contact us through our website portal.

Disclosure of Your Personal Data

Other legal requirements

The Company may disclose Your Personal Data in the good faith belief that such action is necessary, to:

- Comply with a legal obligation
- Protect and defend the rights or property of the Company
- Prevent or investigate possible wrongdoing in connection with the Service
- Protect the personal safety of Users of the Service or the public
- Protect against legal liability

Security of Your Personal Data

The security of Your Personal Data is important to Us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we do not gather personal information for use in marketing or advertising campaigns, we strive to use commercially acceptable means to protect Your Personal Data, We cannot guarantee its absolute security.

Detailed Information on the Processing of Your Personal Data

The Service Providers We use may have access to Your Personal Data. These third-party vendors collect, store, use, process and transfer information about Your activity on Our Service in accordance with their Privacy Policies.

Analytics

We may use third-party Service providers to monitor and analyse the use of our Service.

- **Google Analytics**

Google Analytics is a web analytics service offered by Google that tracks and reports website traffic. Google uses the data collected to track and monitor the use of our Service. This data is shared with other Google services. Google may use the collected data to contextualize and personalize the ads of its own advertising network.

You can opt-out of having made your activity on the Service available to Google Analytics by installing the Google Analytics opt-out browser add-on. The add-on prevents the Google Analytics JavaScript (ga.js, analytics.js and dc.js) from sharing information with Google Analytics about visits activity.

For more information on the privacy practices of Google, please visit the Google Privacy & Terms web page: <https://policies.google.com/privacy>

Children's Privacy

We do not process personal information.

Links to Other Websites

Our Service may contain links to other websites that are not operated by Us. If You click on a third party link, You will be directed to that third party's site. We strongly advise You to review the Privacy Policy of every site You visit.

We have no control over and assume no responsibility for the content, privacy policies or practices of any third party sites or services.

Changes to this Privacy Policy

We may update Our Privacy Policy from time to time. You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page.

Contact Us

If you have any questions about this Privacy Policy, You can contact us by email at media@sutherlandengineers.com
